



Date Received: \_\_\_\_\_  
Fee Paid: \_\_\_\_\_  
Permit #: \_\_\_\_\_

**TOWN OF ACTON  
APPLICATION FOR SIGN LICENSE**

Each applicant must be accompanied by the following: a scale drawing or photograph showing the proposed sign; dimensions; colors; location on site; building elevation; and any other pertinent information necessary to accurately depict the proposed sign and its location.

**SIGNS IN THE HISTORIC DISTRICT MUST HAVE PRIOR APPROVAL FROM THE HISTORIC DISTRICT COMMISSION.**

1. **GENERAL INFORMATION:**

Street Address of Sign: \_\_\_\_\_  
Name on Sign: \_\_\_\_\_  
Applicant: \_\_\_\_\_ Phone: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Does this sign replace an existing licensed sign? \_\_\_\_\_  
Material of Sign: \_\_\_\_\_  
Is Sign Illuminated? \_\_\_\_\_ Type: \_\_\_\_\_  
Width \_\_\_\_\_ Height \_\_\_\_\_ Thickness \_\_\_\_\_ Area of Sign \_\_\_\_\_ sq. ft.

2. **WALL SIGN**

Building Frontage \_\_\_\_\_ ft. Business occupies 1<sup>st</sup> fl. \_\_\_\_\_ 2<sup>nd</sup> fl. \_\_\_\_\_  
If more than one business in your building, frontage of your business \_\_\_\_\_

3. **PROJECTING SIGN**

Projection from wall \_\_\_\_\_ Does Sign project over sidewalk? \_\_\_\_\_

4. **SECONDARY SIGN**

5. **FREESTANDING SIGN**

Height above Grade \_\_\_\_\_ Are there other signs on the lot? \_\_\_\_\_

6. **SPECIAL EVENT SIGN**

Dates \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Property Owner

\_\_\_\_\_  
Signature of Property Owner

\_\_\_\_\_  
Approved by

\_\_\_\_\_  
Date